

SWAN 2024 – Trauma, Critical Care and Emergency Surgery Conference

29 February – 2 March 2024

Sheraton Grand Sydney Hyde Park, Sydney, Australia

POSTER PRESENTATION GUIDELINES

On behalf of the SWAN 2024 Organizing Committee we would like to thank you again for your contribution to the event and look forward to welcoming you.

To ensure your poster involvement runs smoothly, several services and facilities will be provided for you. Please take the time to **read these guidelines ahead of time** to ensure your presentation is successful.

Location of Posters

Prior to the event

All presenters are required to register for the event. To register please visit the [SWAN Website](#) and complete the delegate registration form as soon as you can (Early Bird registration ends on 31st December 2023)

Onsite at the event

Please go directly to the registration desk when you first arrive to collect your name badge and other related materials.

Several Touch Screen Kiosks will be positioned in the Grand Ball Room Foyer, Level 2, Sheraton Grand Sydney Hyde Park Hotel, Sydney.

Authors are expected to stand by their poster during conference breaks in the poster area to explain and discuss their work with delegates who are interested.

Poster Preparation Guidelines

The poster should be a visual presentation of your submitted abstract.

Poster should meet the following criteria:

- **Title:** The title should reflect the content of your poster and match your abstract submission
- **Size:** 16:9 ratio
- **Format:** Portrait (to accommodate 55" LCD monitor in Portrait mode)
- **Type:** JPEG or PNG
- Only one (1) slide is allowed
- A copy of the poster is to be emailed to SWSLHD-SWAN@health.nsw.gov.au no later than **Friday, 2nd February 2024** for preparations and pre-loading.

General advice for first time presenters

- The message that your poster contains should be clear and understandable without the requirement of oral presentation. Methods should be presented simply and concisely.
- Results should be presented graphically if possible. Avoid large tables of data.
- Use pictures, symbols and colour. Figure legends are essential and should be short but informative. Each graph should have a short heading.

Thank you for your help in making the SWAN 2024 Trauma, Critical Care and Emergency Surgery Conference a success!

SWAN Conference Secretariat Contact:

Email: SWSLHD-SWAN@health.nsw.gov.au

Website: <https://swanconference.com/>